



## Executive Director Search

California Young World is recruiting for its next Executive Director.

Desired Start Date: January 1, 2026

### **The Opportunity**

California Young World is seeking a dynamic and collaborative leader to serve as Executive Director. The Executive Director will report to the Board of Directors and lead a highly respected, non-profit collective of centers located in Sunnyvale, CA with an operating budget of approximately \$6,000,000. California Young World is an equal opportunity employer. Learn more about California Young World at <https://www.californiayoungworld.org/>.

### **About California Young World**

#### **Mission**

California Young World, Inc. prides itself in delivering the highest quality early child education. Our teachers provide safe, nurturing and inclusive classrooms rich in family engagement. We strive to create a universal environment that meets the needs and ability level of every child. California Young World promotes a comprehensive program tailored to offer a variety of developmentally appropriate activities in a play-based environment where learning is fun!

#### **Program Philosophy and Values**

California Young World, Inc. is a play-based child development center, accredited through Quality Matters and committed to the values of Family, Integrity, Diversity, Joy, and Inclusion. It offers a distinguished Infant/Toddler, Preschool & School Age program that provides a safe environment and assists in the healthy development of children 6 weeks to 5th grade. California Young World adheres to the California Foundation & Frameworks as educational standards and utilizes Creative Curriculum.

## **CANDIDATE PROFILE, REQUIREMENTS AND APPLICATION PROCESS**

### **Ideal Candidate**

The ideal candidate will be driven by excellence, be knowledgeable of early childhood best practices, understand State of California Subsidized programs and demonstrate a proven ability to implement and maintain compliance with Title 5 and Title 22 contracts. The ideal candidate will possess the following characteristics:

- Organized, creative, independent, self-motivated
- Excellent communication and interpersonal skills
- Confidential and customer/client oriented
- Professional in performance and demeanor
- Computer/technology proficiency and business writing skills
- Ability to multi-task and meet deadlines
- Strong management skills and commitment to a positive culture for employees, families, and children
- Ten or more years of relevant experience

### **Qualifications**

- Master Degree required in a relevant area such as early care and education, early intervention, business, public policy, management, etc.
- Valid California Program Director Permit desired/preferred
- Criminal Record Clearance and LIVE SCAN
- Valid California Driver License, reliable transportation and current automobile insurance

### **Compensation and Benefits**

A competitive salary commensurate with experience will be offered along with a generous benefits package of health, dental and vision insurance, paid vacation, holidays, and sick leave.

### **How to Apply**

To apply, submit a resume and a cover letter describing experience, qualifications, and interest to [CYWEDSearch@outlook.com](mailto:CYWEDSearch@outlook.com) with the subject line: CYW ED Search. To nominate a potential candidate, send their name and contact information along with a description of the reason for nomination to [CYWEDSearch@outlook.com](mailto:CYWEDSearch@outlook.com). All applications and nominations will be held in strict confidence. Applications without a cover letter will not be considered.